



RECREATION ASSISTANT - WSI (Seasonal)

Announcement # IH 106-11

Salary: \$10.00 - \$15.00 per hour Series/Grade: NF 0189 02

Naval District Washington - Fleet and Family Readiness Program

Department of the Navy Non-Appropriated Funds

LOCATION: INDIAN HEAD - POOL

OPENED: 28 January 2011

CLOSES: Open Continuous

AREA OF CONSIDERATION: ALL SOURCES

FLEXIBLE POSITION (0 – 40 HOURS PER WEEK)

TO APPLY: Download forms on <http://cnic.navy.mil/NDW/About/Jobs/>

Submit required forms OF-612 AND OF-306 to: Fleet and Family Readiness Program, Attn: HR Office, 47402 Buse Road - Bldg. 467, Patuxent River, MD 20670. *A résumé may be included with the required forms, but NOT in place the OF-612 and OF-306.* Direct inquiries to: 301-342-3357.

MUST SUBMIT COPIES OF CURRENT WATER SAFETY INSTRUCTOR (WSI), FIRST AID AND CPR CERTIFICATIONS WITH APPLICATION. FAILURE TO DO SO WILL PREVENT YOUR APPLICATION FROM BEING CONSIDERED.

DUTIES AND RESPONSIBILITIES:

Responsible for instructing and teaching various swimming skills, styles, and basic diving to various age groups. Ensures all water safety rules are observed by swimmers, utilizing a good knowledge of all aspects of water safety. Observes swimmers and ensures all participants are accounted for at all times. Prepares materials for presentation and explaining. May lead the work of other lifeguards. May act as a pool lifeguard performing rescue work. When necessary, renders emergency first aid until qualified medical assistance arrives. Completes appropriate accident reports and other required reports. Checks the chemical balance of pool water and applies disinfectant to showers, floors, and decks, as required. Performs necessary maintenance work required for sanitation, cleanliness and neatness of the pool areas. May collect usage fees and check I.D. cards, as required. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Must possess Water Safety Instructor (WSI), current Cardio-Pulmonary Resuscitation (CPR) and Basic First Aid certificates (**please attach copies of current certifications with all required forms**). Must have one to two years of related experience. Dexterity to handle a person in the water who may panic or be unconscious. Understanding of and ability to enforce rigid safety regulations to ensure maximum protection of swimmers. Ability to use equipment to take pool and environmental readings.

WORKING CONDITION:

National and state background checks are required for positions that involve working with youth programs. Work is performed outdoors under favorable weather conditions. May be exposed to sunburn and eye irritation due to chlorinated water. Physical exertion is minimal on routine assignments. Position requires sustained sitting and constant vigilance to ensure maximum security of personnel in and around the swimming pool.

Visit our web site:

<http://cnic.navy.mil/NDW/About/Jobs/>

Note: All applicants must address the qualification requirements on your resume/application. If all required qualifications are not cited on your resume/application you will be disqualified

Some positions have special requirements. In these cases selection is tentative pending satisfactory completion of these requirements. Applicants may be required to provide proof of education, etc. All selections are contingent upon the obtaining of satisfactory employment reference checks.

As a condition of employment, the selected individual will be required to participate in the Direct Deposit/Electronic Fund Transfer program.

Spouses of active duty military members of the Armed Forces may receive preference in hiring under this announcement if they are among the best qualified referred and are within reach of selection. Please clearly identify in your application that you are asking for spouse preference and submit a copy of current PCS orders. **Failure to submit current PCS orders with application will prevent spousal preference from being granted.**

The Department of the Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.

The Department of the Navy provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should contact our Human Resource Office to ensure that the Department of the Navy can consider such requests. The decision to grant an accommodation will be made on a case by case basis.

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